



# MSCS LITERACY COMMITMENT

*Monitoring, Supporting, & Accelerating Students' Reading Readiness*

## The Appeal Process

### Who can appeal?

In third (3rd) grade, if a student's ELA performance was "**approaching**" on the most recent TCAP test, the parent or legal guardian may directly appeal to the Department.

### When can an appeal be made?

A parent or legal guardian may submit an appeal form to the District **no later than fourteen (14) days** after their student is identified as at risk for retention based on their most recent TCAP test scores.

**A student's "at risk" status may be overturned if one (1) or more of the following grounds is met:**

#### Ground 1

**The student demonstrated growth** above the national norm in the **universal reading screener (i-Ready)**

**AND**

**The student demonstrated growth** in standards mastery based on the student's scores on a state-approved **standards-based benchmark assessment (Mastery Connect)**

#### Ground 2

A **catastrophic situation** occurred during the days leading up to the 3rd grade ELA TCAP test administration that adversely impacted the student's performance.

(Examples of catastrophic situations: death of an immediate family member, loss of a family home, or significant medical diagnosis.)